

# On-line payments with Stripe

Payments for court fees and Annual Subscriptions can be made on-line using the facility of Stripe. Some more information here <a href="https://stripe.com/gb">https://stripe.com/gb</a>

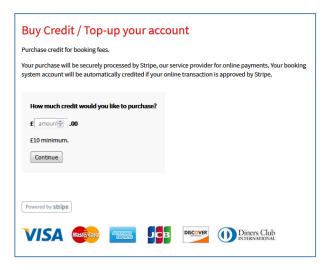
This is some guidance about using the new system using screen shots from the MyCourts system.

#### **Court Fees**

To purchase credit for court fees, login to your account and click on "Buy Credit" on left hand menu. Add amount of credit required, minimum value £10.



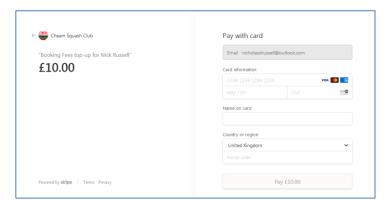
Current credit is £4.00. When "Buy Credit" is clicked, this screen will appear.



Enter required amount and click on Continue

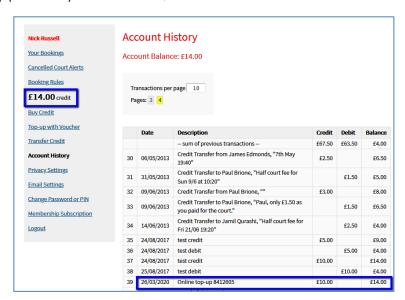


Accept conditions by clicking on "Continue to Payment". This screen will appear -



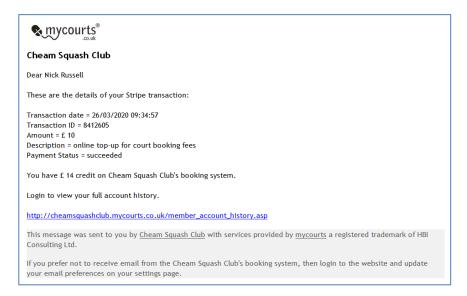
Complete credit/debit card details and click on Pay button.

Credit has been applied to your account, and this screen will be returned.



Note: Account balance has been increased by purchased amount, and transaction shows in Account History.

An email from the MyCourts system will be sent confirming your payment.



The Stripe payment system will also send an email. See this example of a Cheam Squash Club Stripe payment.

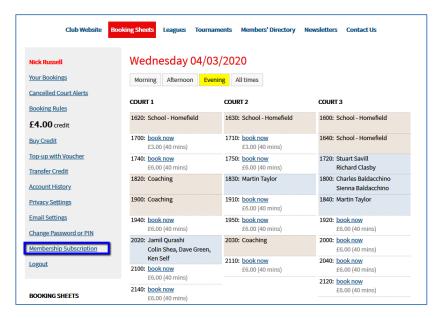


#### **Annual Subscriptions**

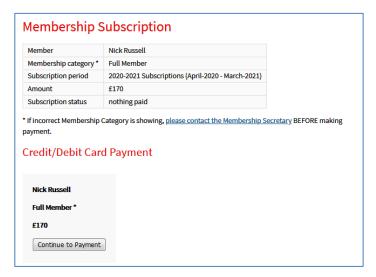
At renewal time you should be sent an email with a link taking you directly to renewal/payment screen. If not, you can do this by clicking on Membership Subscription link.

## Renewal without link email

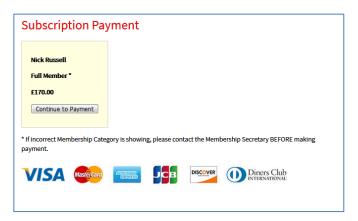
If you click on Membership Subscription your current membership details will be displayed.



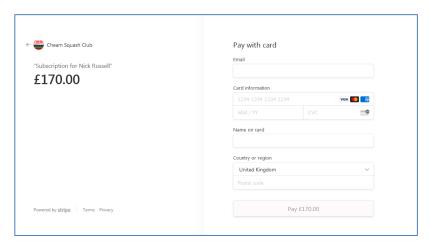
IMPORTANT – If your membership category is not correct, or you wish to change it, please contact the Membership Secretary before renewing your Annual Subscription.



Click on Continue to Payment and this screen will appear.



Click on "Continue to Payment".



Complete credit/debit card details and click on Pay button.

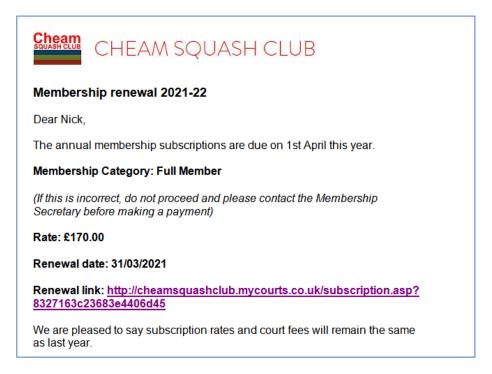
A brief message will be displayed stating successful payment, and Subscription screen will be shown with new period.



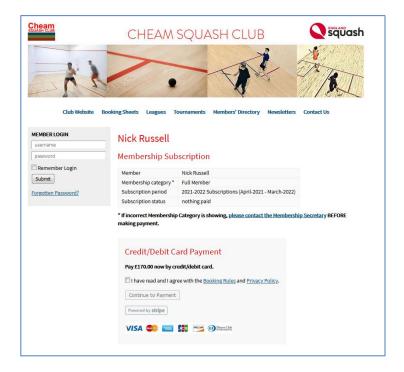
If you refresh screen, or click on another link and back to Membership Subscription, new period will be shown.

### Renewal with link email

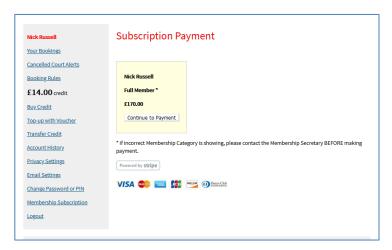
Example of email with renewal link -



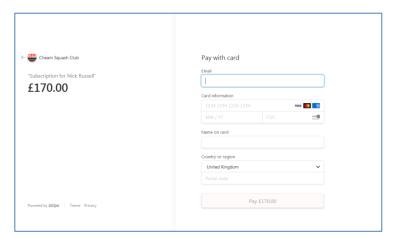
Click on Link and this screen will be shown.

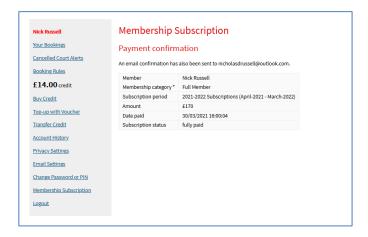


Agree terms by ticking box and click on Continue to Payment.



Click on Continue to payment and enter payment details.

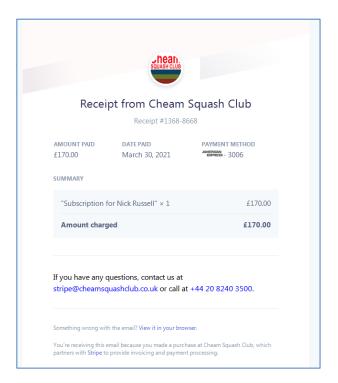




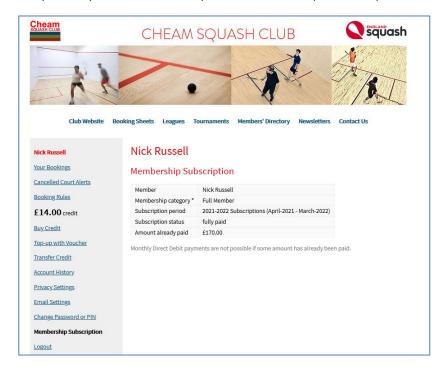
An email from the MyCourts system will be sent confirming your payment.



The Stripe payment system will also send an email



After payment, at any time you can check your Membership Subscription.



## Saved credit/debit card information

When making a credit or debit card payment, it is possible to save details to facilitate easier future payments as your details are stored. We or Stripe have no access to this and cannot change any stored details. If a member wisher to change stored data, it is necessary to delete the entry and save a new stored card.

https://support.stripe.com/how-to-delete-your-saved-payment-information

Please contact me or Chas Baldacchino if you need any help or other information.

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